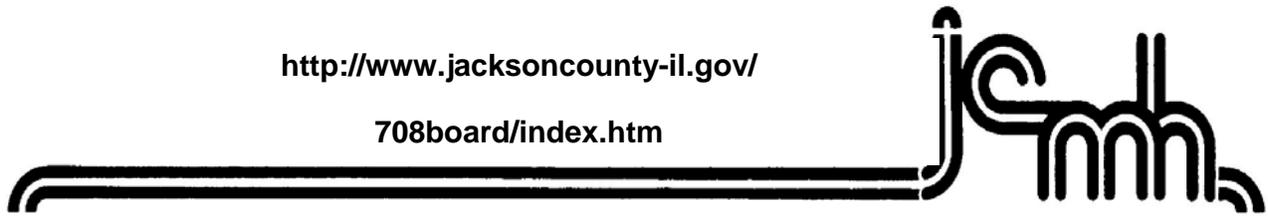


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## JACKSON COUNTY MENTAL HEALTH (708) BOARD

P.O. Box 756 Carbondale, Illinois 62903-0756 618-549-6132

### MINUTES

August 21, 2014 - 5:30 p.m.

Southern Illinois Center for Independent Living  
2135 W Ramada Lane, Carbondale IL 62901

Transcribed from audio recording

Present: Margo Willis, Paulette Curkin, Jo Gulley Ancell, Cindy Clark

Absent: James Scales, Brandi Williamson

Prior to the start of the meeting, several agencies introduced themselves and gave short reports explaining how they had utilized funds received from the 708 Board. The cassette tape recording appears to begin partway through the introductions. Additional agencies may have been present but not captured on tape.

Introductions and agency reports were presented in the following order: Betti Mucha from Perry-Jackson Child Advocacy Center, Megan Jones from The Women's Center, Ginny Donney from Adolescent Health Services, Allison Fairfield from Specialized Training for Adult Rehabilitation, and Bonnie Vaughn from Southern Illinois Center for Independent Living.

708 Board Chair Margo Willis explained to the agencies that the Jackson County Board would be taking over administrative duties for the 708 Board, making more efficient use of funding, and invited all parties to stay after the meeting for cake. She then called the meeting to order. The time is unknown.

Motion by Paulette Curkin, second by Cindy Clark, to approve the June 19, 2014 minutes with the correction of one typographical error. Motion carried on a unanimous voice vote.

Motion by Paulette Curkin, second by Jo Gulley Ancell, to approve the July 8, 2014 minutes from the Public Hearing. Motion carried on a unanimous voice vote.

Paulette Curkin presented the County Board report, stating that the County Board had met the previous evening and was in the process of getting ready to start preparing the budget. Their goal is to have the budget on file by October 31<sup>st</sup>.

Jo Gulley Ancell presented the Treasurer report, stating that the August bills needed to be paid as usual. August bills include the payroll, employee benefits, August rent, internet, and phone services, totaling \$1,920.73. She stated that the third quarter dispersals had been sent out in July. She told the Board that the ending balance in the checking account was around \$74,000.

Barbara Froemling presented the Administrative Secretary report and explained for the Board in detail how she was cleaning out the office and preparing for the staffing transition. She asked questions about the old paper files, the internet and phone service, the post office and bank, the furniture and office computer, and her remaining vacation days, receiving direction from the Board on all counts. Paulette Curkin stated that she would put together a list of questions to ask Michelle Tweedy. Barbara Froemling indicated that she would try to talk to Renee Switzer regarding the transition.

Chair Margo Willis stated that her certificates indicating completion of the Freedom of Information Act (FOIA) and Open Meetings Act (OMA) training were on file in the 708 Board office. Paulette Curkin stated that her certificates were on file at the Jackson County Board office. The remaining Board members were reminded to complete these important trainings and submit their certificates.

Treasurer Jo Ancell gave a brief Budget Committee report, explaining that the Committee had reviewed the request for funds from all the service providers and did not take issue with any of the moneys that were requested. The Committee's recommendation was to approve the budget as submitted. Motion by Paulette Curkin, second by Cindy Clark, to approve the agency budget requests as submitted. Motion carried on a unanimous voice vote.

Chair Margo Willis stated that one new member, Cynthia Clark, had recently joined the Board and that the Board was in the process of soliciting additional resumes.

Upon discussion, the Board decided to cancel the September meeting and to meet on October 9<sup>th</sup> at 5:30 p.m. at Shawnee Health Service at 400 S Lewis Lane in Carbondale.

With no further business before the Board, motion by Jo Gulley Ancell, second by Cindy Clark, to adjourn. Meeting adjourned. The time is unknown.