

**MINUTES**  
**Jackson County 708 Board**  
**Special Meeting Called due to lack**  
**Of quorum last two months**  
**April 3, 2014**

**PRESENT:** James Scales, Margo Willis, Brandi Williams, Paulette Curkin (County Board Rep) and Jo Gully-Ancell

**ABSENT:**

**STAFF:** Barbara Froemling

**GUESTS:** This was an open meeting, but none of the agencies were in attendance.

**PLACE:** Archway, Inc, 2751 W. Main St., Carbondale, Illinois

**Call to Order:** Chairperson, Margo Willis called the April 3, meeting of the 708 Board to order at 6:30 p.m.

**Minutes:** Jim Scales moved, Paulette Curkin seconded, to approve the November 21, 2013; January 30, 2014; and March 20, 2013 minutes. Motion carried.

**County Board Report:** Paulette Curkin, County Board Rep

- The Nursing home is still limping to the finish line
- Made some repairs on the Willis and Crain buildings.
- Some of the County board members are interested in doing some long range planning.

**Treasurer's Report:** Jo Ancell, Treasurer

<u>March</u>	
Beginning Balance	\$ 215,690.45
Income	
Interest check	
Bank Interest	\$ 6.03
Banking fee	\$
Illinois Funds	\$ 2.78
FY14 Funding Chks	\$
February Expenses	\$ 1,482.60
	<u>\$ (69,679.84)</u>
Ending Balance	<u>\$ 214,216.66</u>

Paid: **April Bills – \$1,338.28 and to pay**  
**& FY14 2<sup>nd</sup> Quarter funding checks - \$67,294.50**

Jim Scales made a motion, seconded by Paulette Curkin to accept the Treasurer's report.

**Admin. Secretary's Report:** (Froemling)

- Reports on a letter received from The Bank of Carbondale. The account that we have now is a money market account and we can only write 6 checks on the account. Discussion followed. A motion was made by Jim Scales and second by Paulette Curkin to table on what we will be doing with the Illinois Funds and The Bank of Carbondale accounts.
- Received letter from QuickBooks on 2014 upgrade. Because we do not manage our own payroll and do not do banking online, the board felt that this upgrade was not necessary.
- Worked with Steve Dixon on updating the web page, getting to the point where I can update it myself
- An approved leave request for Tuesday, April 8 and Thursday, April 17.
- Paid all bills except for April. Will also be mailing out FY14 2<sup>nd</sup> Quarter Funding checks.
- Mailed out the short form to all agencies for FY15
- Met with Margo Willis to go over the agenda for the April meeting.

**Old Business:**

- Margo Willis signed the lease agreement with Archway, Inc.
- Update on payroll with Mary at the courthouse. We are in balance for the month.
- Discussion on The Bank of Carbondale account and to close the Illinois Funds account. It was suggested that we close the Illinois Funds Account and have the money transferred to The Bank of Carbondale. This will tabled till the next meeting for more information will be gathered for the May meeting.
- Discussion on short form application and the ad in The Southern – A motion was made by Jo Ancell, second by Paulette Curkin to print the paper for 3 days (April 7, 8, 9, 2014) the legal notice for funding applications for FY15. Short forms were mailed out to current agencies to be returned by May 1 in order to have copies for the May meeting.

**New Business:**

- New board members – Chairperson Margo Willis drafted a letter to the Jackson County Board Chairman, John Rendleman. At his point there has been no response has been given.

**Announcements: May 8, 2014 @ 5:30 pm, the “H” Group, 2311 S. Illinois Ave, Carbondale, IL.**

**Adjournment:** Motion made by Paulette Curkin and second by Jo Ancell to adjourn the meeting at 7:15 p.m. and go into closed session.

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**Jim Scales, Secretary**

**date**