



## Illinois Department of Commerce & Economic Opportunity

### **BIG Round 2 Required Documents Updated 09.15.20**

This round of the Business Interruption Grant program will make more than \$200 million available for businesses experiencing losses or business interruption as a result of the COVID-19 pandemic. DCEO, through its grant administrator Accion, will begin accepting applications for this round of Business Interruption Grants on Thursday, September 17, 2020. Before creating your application, gather the documents you will be required to upload. **The required documents are based on whether your business operates in a Heavily Impacted Industry, as listed below:**

- a. Event center
- b. Music venue
- c. Performing arts venue
- d. Indoor recreation
- e. Amusement park
- f. Movie theater
- g. Museum
- h. Charter/Shuttle bus service

Businesses operating in Heavily Impacted Industries must provide revenue and expense documents so that DCEO and partners can more thoroughly substantiate economic losses your business has suffered.

#### **Required Documents if operating in a non-Heavily Impacted Industry:**

1. 2019 Tax Return
2. July 2019 Bank Statement
3. August 2019 Bank Statement
4. July 2020 Bank Statement
5. August 2020 Bank Statement
6. Signed W-9
7. Business owner ID

#### **Required Documents if operating in a Heavily Impacted Industry:**

1. 2019 Tax Return
2. July 2019 Bank Statement
3. August 2019 Bank Statement
4. July 2020 Bank Statement
5. August 2020 Bank Statement
6. Signed W-9
7. Business Rent or Mortgage for July and August
8. Business Utilities for July and August
9. Business Insurance for July and August
10. Payroll Expense Report for July and August
11. Proof of business loan payment for July and August
12. Business owner ID