

FINANCE AND ADMINISTRATION COMMITTEE
MONDAY, MARCH 16, 2020 4:30 PM
JACKSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

Call to Order (4:30 PM)

Members Present: Calandro, D. Bost, Erbes, Peterson and Rendleman
Members Absent: Comparato and Nehring

Also present: Keith Larkin, Bart Hagston; Josh Barringer, Liz Hunter; Clea Shirley Marybeth Varner, Kenton Schafer. Tamiko Muller arrived at 5:10pm.

Approval of Minutes

- I. [20-4872](#) February 10, 2020 minutes
It was noted that under Finance, item #6, "question" should be changed to "questioned".
A motion was made by D. Bost, seconded by Calandro, to approve the February 10, 2020 minutes with the above mentioned correction.
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Chair's Report

Larkin discussed the upcoming meeting to declare a disaster and discussed what kind of access employees should have to the courthouse and how this would look for staffing purposes. Larkin also mentioned that future meetings will be done remotely if possible through teleconferencing.

- II. [20-4873](#) Bond Update
Erbes gave an update on paying off the bonds in October of this year. Rendleman questioned what resources were going to be used to pay off the bonds; housing of prisoners fund. Larkin commented that paying off the bonds would put the board in a good place to borrow money for capital projects. Rendleman stated he wanted to see the numbers from the bonds and the accounts being used to pay them.
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Insurance

- III. [20-4874](#) Work Comp Update
The County Administrator noted that this item be discussed during executive session.
- IV. [20-4875](#) Health Insurance Task Force
Erbes gave a quick update on the last Health Insurance Task Force meeting. He noted that bargaining and non-bargaining representatives were to get information from their groups on going out for bid and bring to the next meeting to discuss.
- V. [20-4876](#) Payment of Hope Trust Dental & Vision Claims in the amount of \$8445.79
A motion was made by Peterson, seconded by Calandro, to approve the payment of Hope Trust Dental & Vision Claims in the amount of \$8445.79. The motion carried by the following vote:
Yes: 5 - Calandro, D. Bost, Erbes, Peterson and Rendleman
Absent: 2 - Comparato and Nehring
- VI. [20-4877](#) Payment of Hope Trust Run Out Claims in the amount of \$100,338.20
A motion was made by Peterson, seconded by D. Bost, to approve the payment of Hope Trust Run Out Claims in the amount of \$100,338.20. The motion carried by the following vote:
Yes: 5 - Calandro, D. Bost, Erbes, Peterson and Rendleman
Absent: 2 - Comparato and Nehring
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- VII. [20-4878](#) Payment of Hope Trust Medical Administration Claim in the amount of \$265,802.00
A motion was made by D. Bost, seconded by Calandro, to approve the payment of Hope Trust Medical Administration Claim in the amount of \$265,802.00. The motion carried by the following vote:
Yes: 5 - Calandro, D. Bost, Erbes, Peterson and Rendleman
Absent: 2 - Comparato and Nehring
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Finance

- VIII. [20-4879](#) Payment of County Monthly Claims in the amount of \$308,297.96
A motion was made by Rendleman, seconded by D. Bost, to approve payment of County Monthly Claims in the amount of \$308,297.96. The motion carried by the following vote:
Yes: 5 - Calandro, D. Bost, Erbes, Peterson and Rendleman
Absent: 2 - Comparato and Nehring
- IX. [20-4880](#) Approval of On Demand Claims in the amount of \$44,810.41
A motion was made by Rendleman, seconded by Peterson, to approve On Demand Claims in the amount of \$44,810.41.
- X. [20-4881](#) Payment of Board Member Travel Expenses in the amount of \$3870.84
Peterson requested an amendment to D. Bost's per diem to subtract one meeting since their were two meetings combined into one. New total for Board Members Travel Expenses is \$3815.84
A motion was made by Rendleman, seconded by Peterson, to approve the payment of Board Member Travel expenses with the above mentioned correction.
- XI. [20-4882](#) Funding for Animal Control Officer
Erbes began the discussion for funding of the Animal Control Officer. He noted the money would come from the housing of prisoners fund. The County Administrator noted that a 15 hour/week 10am to 2pm position would not fit the needs of the county. She offered that a 15 hour on-call position would fit better. The committee agreed. Mueller questioned if this officer would have a phone and the answer was yes there was a county phone available. Mueller also questioned how this job was being posted and the County Administrator relayed that the job would be posted in the local papers and universities as well as the county website.
- XII. [20-4883](#) Budget Discussion
Erbes gave a brief discussion on where the county is with the current budget. He also stated that their would be further discussions once committees could re-gather for group discussions.
- XIII. [20-4884](#) Investment Policy
Hunter gave a brief discussion on the County's Investment policy. This was an information only presentation to comply with the Illinois Investment Act.
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Labor

Larkin noted that he plans to send a letter to the unions keeping them updated on county information during the virus outbreak.

Old Business

Hunter noted that the county received Cannabis Use Tax money and that this would be a monthly deposit in the county's account.

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New Business

Executive Session

XIV. [20-4885](#)

Executive Session under 2 (c) II of the Illinois Open Meetings Act to discuss litigation
A motion was made by Rendleman, seconded by Peterson, to approve entering Executive
Session under 2 (c) II of the Illinois Open Meetings Act to discuss litigation. The motion carried
by the following vote:

Yes: 5 - Calandro, D. Bost, Erbes, Peterson and Rendleman

Absent: 2 - Comparato and Nehring

Adjourn (5:30 PM)

D. Bost moved and Peterson seconded to a djourn, motion carried