

FINANCE AND ADMINISTRATION COMMITTEE
TUESDAY, OCTOBER 15, 2019 5:30 PM
JACKSON COUNTY SHERIFF'S OFFICE CONFERENCE ROOM

Call to Order (5:31 PM)

Members Present: Calandro, Comparato, D. Bost, Erbes, Larkin, Mendoza, Mueller, Peterson and Snyder
Members Absent: Nehring and Rendleman

Also Present: Gene Basden, Liz Hunter, Mike Carr, Clea Shirley, Kenton Schafer, Mitch Burdick, Robert Burns, Jeff Whitbeck, Mary Varner, Jennifer Lindsey, Cindy Svanda, Theresa Miller, Allison Mileur, Bart Hagston, Maureen Berkowitz, Christy Solverson, Lynn Hines, Allan Karnes

Approval of Minutes

- I. [19-4499](#) August 15, 2019 and September 9, 2019 Minutes
The August 15 minutes were mistakenly left out of the packet.
A motion was made by Peterson, seconded by Comparato, to approve the September 9, 2019 minutes as presented. The motion carried by unanimous vote.
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Chair's Report

New Chair Erbes thanked Hunter for all her hard work on the board and specifically as Chair of the Finance & Administration Committee. Peterson reviewed the article she placed in the packet.

Insurance

- II. [19-4500](#) Payment of Health Insurance Claims
The committee discussed paying off all the remaining one and half million dollars of claims now to try and get some stop loss back before the end of the fiscal year. There is enough in the health insurance line item to pay \$300,000 which will leave one and half million left to pay. The committee was reminded that there will probably be around another \$500,000 in claims that will come in November. The committee decided to pay the \$300,000 from the health insurance line and have the full board discuss payment of the remaining one and half million dollars in claims.
A motion was made by Comparato, seconded by Calandro, to authorize payment of health insurance claims in the amount of \$300,000. The motion carried by unanimous vote.
A motion was made by Comparato, seconded by Calandro, to authorize the Board to pay the health insurance claims balance out of contingency based on the availability of cash in the County budget.
- III. [19-4501](#) Work Comp Renewal
A motion was made by Peterson, seconded by Comparato, to approve the work comp renewal contract. The motion carried by unanimous vote.
- IV. [19-4502](#) Health Insurance Task Force
Erbes stated that he plans to have a meeting in January to discuss how the transition to the new insurance went.
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Finance

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- V. [19-4503](#) Payment of County Monthly Claims
A motion was made by Calandro, seconded by Comparato, to authorize payment of the County monthly claims in the amount of \$283,439,42. The motion carried by unanimous vote.
- VI. [19-4504](#) Payment of Board Member Travel Expenses
This item was moved to the County Board meeting to allow Board members more time to turn in their monthly per diems.
- VII. [19-4505](#) ASI Flex Renewal
The Acting County Administrator explained that this year the Flexible spending plan monthly fees will have to be paid by the County. In the past when it was less than a dozen employees using the flexible spending and when Colonial was the only supplemental insurance company servicing the County, the Colonial representative paid the monthly fees as a thank you to the County. Now that the County allows many different supplemental insurance companies to serve the County and also since the County provided a match this fiscal year and a majority of the employees took advantage of the flexible spending option which significantly increased the cost the Colonial representative is no longer willing to cover the monthly fees. The County will now be responsible for the \$2.99 per employee per month fee for both the Health Savings Accounts and the Flexible Spending Accounts. The committee decided that this discussion will be moved to the full board meeting.
- VIII. [19-4506](#) Property & Liability Renewal
A motion was made by D. Bost, seconded by Calandro, to approve renewal of the property and liability insurance at a cost of \$\$385,689 per year. The motion carried by unanimous vote.
- IX. [19-4507](#) Cyber Renewal
A motion was made by Peterson, seconded by Comparato, to approve renewal of the Cyber Liability contract in the amount of \$9,250 per year. The motion carried by unanimous vote.
- X. [19-4508](#) Alexander County ROE payment
The committee discussed Alexander County not being able to afford their yearly payment to the Regional Office of Education. The consensus is that there is not much that can be done.
- XI. [19-4509](#) FY2020 Budget
Larkin led the discussion of the budget. He began by stating that at the last meeting the committee made cuts and changes and after discussion with State's Attorney Carr his budget has been restored to its previous amount, this leaves the current shortfall at \$17,656 that the committee should try to balance. Karnes addressed the committee and requested that the funding for appraisals and the Board of Review salaries be restored. He went on to say he would have liked a call from the Board about these cuts and if the salaries are not returned the Board of Review may not be inclined to work the 800+ hours they put in. Berkowitz and Carr both spoke about what good and important work the Board of Review does and how important it is to return their salaries to the requested amounts and to put back the appraisal funding. Carr then addressed the committee about the need for a Civil Attorney to represent Jackson County in a variety of matters, not just for the Board, he advocated for the funding to be returned to the State's Attorney's office budget so he can hire for that position. He went on to explain that his office is understaffed, they need more space, and there is a real need for a second victims advocate; Karnes and Solverson spoke in support of Carr's request. Solverson then spoke about how she was caught off guard by the committee's cut to the Jury budget, she will have to pay them regardless of what the Board decides. She went on to remind the Board that this is a Courthouse and Court takes place everyday and they work with the State's Attorney's Office and the Sheriff's Office and if all three don't have the funding they need they cannot be good stewards to the citizens of the County. Larkin thanked everyone for their good faith effort in reducing their budgets and reminded the committee that it is their responsibility to be as conservative as possible within the requirements of the County. The consensus of the committee is to return the \$9,949 to the Board of Review salaries, put an additional \$2500 in

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the appraisal line item, and an additional \$1000 in their equipment line item, which puts the shortfall at \$31,105. The committee decided to take this out of the health insurance fund in Office Services.

A motion was made by Calandro, seconded by D. Bost, to approve the budget with the discussed changes. The motion carried by the following vote:

Yes: 4 - Calandro, Comparato, D. Bost and Erbes

No: 1 - Peterson

Absent: 2 - Nehring and Rendleman

A motion was made by Comparato, seconded by Calandro, to approve the Levy Ordinance as presented. The motion carried by the following vote:

Yes: 4 - Calandro, Comparato, D. Bost and Erbes

No: 1 - Peterson

Absent: 2 - Nehring and Rendleman

Labor

Old Business

New Business

Executive Session

Adjourn

D. Bost moved and Comparato seconded to adjourn, motion carried.