



# Application for Owner Occupied Exemption

JACKSON COUNTY ASSESSMENT OFFICE

**Tammy Ehlers**  
Chief County Assessment Officer  
900 Walnut Street  
Murphysboro, IL 62966  
Phone: (618) 687-7220

## Section 1: Instructions

### A. Property eligibility. To be eligible for the exemption:

- The property must be occupied as the primary residence by the eligible taxpayer.
- The eligible taxpayer must be liable for paying the real estate taxes on the property.
- The eligible taxpayer must be an owner of record of the property or have a legal or equitable interest in the property as evidenced by a written instrument. In the case of a leasehold interest in property, contact the County Assessment Office for the correct application. In the case of a life estate, the life estate must have been established by a document recorded by the Jackson County Recorder.
- In the event the property is in a Trust or LLC, supporting documents may be required.

If a homestead exemption has been granted under this Section and the person awarded the exemption subsequently becomes a resident of a facility licensed under the Illinois Nursing Home Care Act or Illinois MR/DD Community Care Act, then the exemption shall continue so long as the residence continues to be occupied by the qualifying person's spouse, or if the residence remains unoccupied but is still owned by the person qualified for the homestead exemption.

C. **Application.** After initial approval, the exemptions will be renewed automatically except for lease agreements. If the property is no longer eligible for the exemption, it is the responsibility of the taxpayer to remove the exemption to avoid possible interest and penalties.

D. **Exemption Amount.** Under 35 ILCS 200/15-175, qualified taxpayers are permitted an exemption that will remove up to \$6,000 from the equalized assessed value before taxes are calculated.

## Section 2: Property Identification (please print)

Owner/Taxpayer Name(s): \_\_\_\_\_ Parcel No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Property Address: \_\_\_\_\_  
Mailing City, State, ZIP: \_\_\_\_\_ Property City, State, ZIP: \_\_\_\_\_  
Daytime Telephone: \_\_\_\_\_ I have owned and occupied this property since \_\_\_\_\_ month/day/year

Do you own any other real estate (Including Rentals) anywhere in the United States?

- ☐ Yes; the address of the real estate is \_\_\_\_\_  
If yes, you must provide a copy of the most recent tax bill for each property.
- ☐ No; this is the only property I/we own.

## Section 3: Oath I attest that (applicant must check all applicable boxes)

- ☐ The above address was occupied by person(s) with legal or equitable interest as of January 1 of the current assessment year;  
☐ The above address has been my primary residence since the date noted in Section 2;  
☐ I am the owner of record or have a legal or equitable interest in the property as evidenced by written instrument; and  
☐ I am liable for paying the taxes on this property, since the date stated above.

Signature of Owner/Taxpayer \_\_\_\_\_ Date \_\_\_\_\_

Exemptions can be submitted in person, by mail, or via email.

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