



## Jackson County - Board of Review

900 Walnut Street  
Murphysboro, Illinois 62966  
Phone: (618) 687-7220

*Tammy Ehlers*  
Deputy Chief County Assessment  
Officer

### CERTIFICATE OF ERROR REQUEST

Complete this form if you are requesting a missing exemption on your current tax bill. You may also complete this form for factual errors (square footage, inaccurate features, or removal/destruction of structures). Factual errors must be accompanied by documentation proving the claim. Certificate of Errors are **NOT** to correct an error in the assessment of property. 35 ILCS 200/16-75.

Parcel Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_ Date Requested: \_\_\_\_\_

Address of Property: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Reason for Request: **(Request for Changes in Assessed Value will be Denied).**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Owner \_\_\_\_\_ Date Filed: \_\_\_\_\_

**Exemptions:** (please circle all that apply)

*Owner Occupied*  
*Home Improvement*  
*Disabled Vet 70-100%*  
*Veterans Freeze*

*Senior Homestead*  
*Disabled Persons*  
*Disabled Vet 50-60%*  
*Exempt Property*

*Senior Assessment Freeze*  
*Returning Veteran*  
*Disabled Vet 30-40%*  
*Natural Disaster*

Exemptions can only be received on the **Primary Residence** of the property owner. The property owner **cannot** be receiving exemptions on **ANY** other property.

If the property has a lease agreement or contract for deed the property owner must submit a copy of the lease/contract as well as the **General Leasehold Application**.

Certificates of Error are **ONLY** valid for the Current Taxing Year and are not Retroactive.

Certificates of Error can **ONLY** be requested until the Date of Judgement for the current tax bill.

If you wish to submit Via Email please send to one of the following:

[Tammy.ehlers@jacksoncounty-il.gov](mailto:Tammy.ehlers@jacksoncounty-il.gov) OR [Lura.frederick@jacksoncounty-il.gov](mailto:Lura.frederick@jacksoncounty-il.gov)