

Memo

To: Liquor License Holder
From: Jackson County Liquor Advisory Board
cc:
Date: September 29, 2025
Re: 2026 Liquor License Renewal

All 2025 Liquor and Gaming Licenses will expire on December 31, 2025, at Midnight.

If you wish to continue serving liquor after that date, you will need to fill out the online fillable Jackson County Liquor License Application which has been updated for 2026. You can access the application at [Liquor License Application | Jackson County, IL](#). If you would like a paper version of the application, please contact the board office and we will mail one to you.

If your establishment has video gaming terminals, pool tables, juke boxes, etc. you must license them at a fee of **\$125.00** per machine. This fee was increased by the Jackson County Liquor Board and approved by the Jackson County Board in March 2025 which takes effect January 1, 2026. Additionally, if your establishment is subject to the Beer Garden requirement, there is an additional fee. Every effort will be made to contact you prior to the deadline if your application is missing any documentation. An application check list is included. **Please reference the attached checklist before you submit your application.**

This **application** is due in the County Board office by **4pm on Friday, October 17th, 2025**. **If needed, license fee payments can be paid at the time you pick up your approved license in November.** You can mail, email, fax or hand deliver your application to: 1001 Walnut Street, Murphysboro, IL 62966; lee.mcnealy@jacksoncounty-il.gov; 618-687-7271 (fax).

Applications received after the deadline will result in a delay in receiving a license.

Background checks will be done on all applicants.

Feel free to contact me at 618-687-7240 x1 if you have any questions or concerns.

Thank you,

Jennifer Huson
County Administrator
Liquor Advisory Board