

708 Board Budget Committee
April 27, 2015 – 9:00 a.m.
County Board Office

Present: Jo Gulley-Ancell, Brandi Williamson, Paulette Curkin

Also: Renee Schwartz

Budget Committee Chair Ms. Gulley-Ancell called the meeting to order at 9:05 a.m.

Ms. Gulley-Ancell explained that the purpose of this initial meeting of the Budget Committee was to review and discuss the funding for service providers for the coming year. The Committee will consider their funding guidelines as well as the budget with which they have to work. The Committee will also consider the re-application process for existing agencies which, Ms. Gulley-Ancell stated, has really been broken down to its simplest form. This one page document has perhaps been overly streamlined, as there must also be a sense of accountability. In order to make the best decisions possible, the Committee must understand what our service providers are doing in our community. Therefore, they will likely need to gather more information. Ms. Schwartz stated that the Planning Committee will also be making the recommendation in their 1-year and 3-year plan to review the application process and add increased rigor.

The members of the Committee reviewed their three year request to the County Board. FY 2016 will be the third of the three years. The FY 2015 budget is \$273,000; the FY 2016 budget with which they have to work should be very similar if not the same. The Committee reviewed the FY 2016 funding application summary which Ms. Schwartz had put together (attached). Nine applications were received.

The Committee briefly discussed each agency, concluding that their priority is to support providers that are helping our community members directly. They considered the problems with the local economy, as well as some of the wide-sweeping budget cuts which are projected under Governor Bruce Rauner.

Ms. Curkin reminded the Committee that the \$5,000 which the 708 Board is paying to the Jackson County Board for administrative support -- per the September 2014 Memorandum of Understanding -- has significantly reduced costs. However, Ms. Schwartz has been asked to keep track of her time, as the \$5,000 amount was an initial figure, set without a full understanding of how much time would be devoted to the 708 Board duties, and this number may increase depending on the time commitment. She reminded the Committee to include that item in their budget, as well as an amount for incidentals.

Ms. Schwartz stated that the Planning Committee will also be recommending to the full Board, as part of their 1-year and 3-year plan, that some money be set aside for flexible funding. This money would support worthy projects in our community that may arise during the course of the fiscal year. The Planning Committee would like to suggest \$500 mini-grants. The Budget Committee considered setting aside \$5,000 for this purpose.

It was the consensus of the Committee that it simply will not be a possibility to fund each application at the requested level. Therefore, each agency will be asked to complete an extra step providing more information. This will provide a solid basis for the Committee's decisions.

The Committee considered several sample rubrics for evaluating funding requests. These were included in their packet at the request of 708 Board Chair Margo Willis, who also chairs the Planning Committee. It was the suggestion of Ms. Williamson that the 2016 Heart of Illinois United Way Program Funding Application Scoring Rubric be used as a model. The Committee members will send their suggestions for revision of this document to Ms. Schwartz by Monday, May 4th. She will then compile their suggestions and prepare a draft for their review.

Ms. Gulley-Ancell asked that a cover letter to accompany this rubric be drafted, explaining that an additional narrative component is being requested as part of the FY 2016 funding application process. The letter will explain that we may need to consider a reduction and reallocation based on the monies available, and that we are trying to gather the best information we can to make the best choices to meet the needs of our community. Given the financial condition of the County, we cannot expect an increase in the funds allowed. Therefore, we are going to be making some tough decisions. Giving the agencies a copy of the rubric which will be used to score their narratives provides transparency to the application process.

The next full Board meeting is May 18th. At this time the full Board will vote on the cover letter and rubric and, if approved, the agencies will be given a deadline in mid-June for the completion of their narrative piece. Ms. Gulley-Ancell and Ms. Williamson will meet to review the narratives and score them. The agencies will also present their funding requests, and their justifications, at the public hearing on July 20th.

It was the consensus of the Committee that the current funding guidelines, which only permit funding to non-profit agencies, preclude them from considering Carbondale DUI & Counseling Services. Although the Planning Committee will be suggesting to the full Board that this restriction be taken out, in order to allow for more flexibility in funding programs which benefit the community, the bylaws have not yet been revised at this time. This agency will be encouraged to re-apply next year.

The Committee also considered that, for FY 2017, they may wish to do an overall revision of the application form(s) which returning agencies complete. They may wish to revise the quarterly status reports as well as the overall reporting requirements. Currently, it is generally the director of the funded agency who gives oral updates at the 708 Board meetings. Attendance and reporting is not mandatory at this time. The Budget Committee would like to consider having a variety of staff persons, who work at various levels of the organization, come in to represent each agency. They may also request that users of the service come in to share their personal experiences.

The Committee discussed reaching out to Perry-Jackson Child Advocacy Center to assist them with finding possible rental space for a satellite office in Jackson County, considering the possibility that The Women's Center may not use their office at the Eurma Hayes Center 5 days a week and that this might become a shared space. This would allow someone to be there Monday through Friday.

Given that Ms. Curkin is resigning from the County Board, having moved out of her district, the Committee expected that the newly appointed County Board liaison would join their Committee. This allows for good communication between the 708 Board and the Jackson County Board. Ms. Curkin stated that her service to the 708 Board has been a satisfying part of her experience, and she felt she had the opportunity to make a difference. Given that Ms. Schwartz will be going on maternity leave in mid-May, Ms. Gulley-Ancell stated that she will take minutes in her absence.

With no further business before the Committee, the meeting adjourned at 10:22 a.m.

FY 2016 Funding Application Summary

Name	Funding Request % Increase	Type of Request (MH/DD/SA)
Short Form		
Archway, Inc.	\$17,000 (0%)	DD
Centerstone of Illinois	\$173,470 (+ 10%)	MH, SA
Good Samaritan Ministries	\$4,199 (0%)	MH, DD, SA
Shawnee Health Care Carbondale	\$13,250 (+ approx. 8.5%)	MH
Southern Illinois Center for Independent Living	\$7,260 (+ 10%)	MH, DD
Specialized Training for Adult Rehabilitation, Inc.	\$56,847 (+ 5%)	DD
The Women's Center, Inc.	\$19,900 (0%)	MH

Long Form – Fund Request is an Increase of Greater Than 10% *

Perry-Jackson Child Advocacy Center	\$10,000	MH
* 2015 funded amount - \$1,000		
Establishment of a satellite office in Jackson County, coordinating investigations of child sexual abuse and serious physical abuse; services provided are for children birth - 17		

Long Form – New Agency

Carbondale DUI & Counseling Associates	\$32,000	MH, SA
Establishment of a domestic violence 13-week group counseling program in Jackson County, focused on offenders; this program will be open to all adult residents		

708 Board Total Budget for FY 2015 - \$273,000

FY 2016 Funding Application Summary

Please indicate which *categories* of mental health services, developmental disabilities services, and/or substance abuse services will be supported through your agency's use of 708 Board funds.

Prevention/Early Intervention

Archway	Carbondale DUI & Counseling
Centerstone	The Women's Center
Perry-Jackson Child Advocacy Center	Shawnee Health Care

Comprehensive Screening and Assessment

Archway	Carbondale DUI & Counseling
Centerstone	Shawnee Health Care

Emergent and Crisis Management

The Women's Center	Centerstone
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Case Coordination, Case Management, and Community Support

Archway	Carbondale DUI & Counseling
Centerstone	Good Samaritan Ministries
Perry-Jackson Child Advocacy Center	The Women's Center
SICIL	START

Family Support

Archway	Centerstone
Perry-Jackson Child Advocacy Center	The Women's Center
START	

Treatment, Habilitation, and Rehabilitation

Archway	Carbondale DUI & Counseling
The Women's Center	Shawnee Health Care

Life Skills and Vocational Training

Good Samaritan Ministries	The Women's Center
START	

Transition Services

Good Samaritan Ministries	START
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Residential Options

Client/Family Education and Advocacy

Centerstone	Perry-Jackson Child Advocacy Center
The Women's Center	START
Shawnee Health Care	